



Cooperative Centers of Excellence in Hematology Cell Procurement & Processing Core
Academic User Application/Order Form
Core Director: Dr. Derek Stirewalt

Please email completed application forms to:

Laboratory Contact, David Yadock: dyadock@fredhutch.org Phone: 206-667-4609,
Anne-Chloe Olix: aolix@fredhutch.org Phone: 206-667-4544

Administrative Contact, Sue Carbonneau: scarbonn@fredhutch.org Phone 206-667-6839 Fax: 206-667-6124

We are able to provide these specimens to you at a greatly reduced fee because of partial funding support provided by Cooperative Centers of Excellence in Hematology NIDDK Grant # DK106829. Please acknowledge that grant support in any publications which include research made possible with these cells, and please send citation information on any such publications to us so that we can reference those in our grant renewal.

*New customers need to complete and submit all pages of this application. Repeat customers only need to complete pages 3 & 4 unless there are changes to any contact or research project information.

Date: Institution:

Principal Investigator: Administrative Contact:
Phone: Phone:
Email: Email:

Shipping Address:

SHIPPING BY CRYOPORT
UNLESS OTHER ARRANGEMENTS REQUESTED

Shipping contact & phone number:

Accounts Payable contact: Billing Address:
Phone:
Email:

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If the work proposed will be used in a sponsored research project, please provide the following information for our records.

1. Award title: _____

2. Award ID (e.g. CA 12307-06): _____

3. Funding Sponsor (e.g. NCI, DOD): _____

4. Brief description of studies proposed in Grant (may use grant abstract, up to 375 words)

5. Brief description of how requested cells will be utilized, including a short description of experimental protocols and procedures (up to 100 words):

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**For repeat customers, a new Order Form (page 3) must be provided for each new request. Your original application is on file.*

DATE: _____

Institution Name: _____ **Institution PO # or FH Project ID:** _____

PI Name: _____

Shipping Contact & Phone: _____

Current Shipping Address: _____

Are you considering doing genomic sequencing with the specimens? Yes No

Specify the type of cells and the amounts you will be requesting:

TYPE (HUMAN)	QUANTITY	PRICE	TOTALS
___ G-CSF mobilized PBSC – CD34 enriched (cryopreserved)	# vials _____ (1 million cells per vial)	\$375 each	
___ G-CSF mobilized PBSC – CD34 enriched (cryopreserved)	# vials _____ (5 million cells per vial)	\$1,050 each	
___ Non-mobilized PBMC – not enriched (apheresis)	# collections _____	\$5,800 each	
___ OTHER _____	# vials _____ Price each (enter numbers only)		
___ Shipping / Freight	SHIPPING BY CRYOPORT* # shipments _____	\$1,000 each**	
___ Shipping / Freight by FedEx ___ LN2 Dewar – No data logger ___ Dry Ice	FedEx Account # _____	Prices vary	
TOTALS			

***Please note, failure to return the dry shipper in a timely manner will incur additional late fees and possible loss charge.**

****International shipping fees vary - please ask for a quote**

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Terms and Conditions of Transfer

Requesting Organization, on behalf of the Requesting Investigator, hereby agrees as of the date of signature below to receive samples and data ("Materials") from the Fred Hutchinson Cancer Center CCEH Cell Procurement & Processing Core under the below terms and conditions:

1. Requesting Organization has obtained institutional approval from either an institutional review board or research oversight committee, to ensure that the Materials received will be used in keeping with the standard ethical practices for research.
2. The Materials received from Fred Hutch will be used only in the performance of the research outlined in section 5 of the order form ("Research Project") and for no other use without the prior written approval of FHCC.
3. The Materials received from Fred Hutch will be used only by Requesting Investigator and those under their direct supervision. Requesting Investigator will not share the Materials with any other investigator(s), within or outside their institution, who are not directly involved in the Research Project, without first obtaining approval from the CCEH Cell Procurement & Processing Core staff/Protocol 985.03 Sample Committee.
4. Requesting Organization will not distribute, sell, or transfer the Materials to any other investigator at their institution or to any third party for any reason without the prior written consent of an authorized representative of Fred Hutch.
5. Requesting Organization will establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Materials and prevent unauthorized use or access to it.
6. Requesting Organization will not use the Materials in any manner in or on human subjects, nor will Requesting Organization use the Materials provided for any diagnostic purpose.
7. Requesting Organization agrees that the Materials provided will not be used, either alone or in conjunction with any other information in any effort whatsoever to establish the individual identities of any of the participants from whom the Materials were obtained.
8. Requesting Organization will not perform genomic research studies without informing the CCEH Cell Procurement & Processing Core staff, thus allowing them to confirm informed consent for such work was obtained for the Materials that will be provided.
9. Requesting Organization agrees to promptly reimburse Fred Hutch upon receipt of the invoice for its costs, as outlined in the order form.
10. Requesting Organization agrees to acknowledge the *Cooperative Centers of Excellence in Hematology NIDDK Grant U54 DK106829* in any publications that include research utilizing these cells, and to send citation information on any such publications to the CCEH Cell Procurement & Processing Core to include on the grant progress report.
11. Requesting Organization agrees that the Materials are understood to be experimental in nature and may have hazardous properties. FRED HUTCH HAS MADE AND MAKES NO WARRANTIES TO REQUESTING ORGANIZATION OR REQUESTING INVESTIGATOR WHATSOEVER REGARDING THE QUALITY OF THE MATERIALS, EXPRESS OR IMPLIED, INCLUDING WARRANTIES AS TO FITNESS OF THE MATERIALS FOR ANY PARTICULAR PURPOSE. FRED HUTCH FURTHER MAKES NO WARRANTY THAT THE MATERIALS, OR USE THEREOF, DOES NOT INFRINGE PATENT OR OTHER INTELLECTUAL PROPERTY RIGHTS OF OTHERS.
12. To the extent permitted by applicable law, Requesting Organization will hold Fred Hutch harmless from and be responsible for any liability for, and will defend Fred Hutch from any claims or damages, including attorney's fees, resulting from, arising out of or in any way relating to Requesting Organization's use of the Materials or their derivatives, except for any such claims or damages (including attorney's fees) arising out of gross negligence, recklessness, or willful misconduct of Fred Hutch.

Requesting Institution Legal Name and Address

Name: _____

Address: _____

Authorized Official Signature: _____

Authorized Official Name: _____

Date Signed: _____

Requesting Investigator, by affixing their signature below, acknowledges that they have read and understood the terms of this Agreement.

Requesting Investigator Signature: _____

Requesting Investigator Name: _____