On-Campus Meetings/Social Gatherings and Meals/Breaks

Context: As of March 12, 2022, universal masking remains required in clinical areas and option in non-clinical areas. Guidance on meetings and breaks below.

Consider:

- **Exposures**: COVID-19 transmission and high-risk exposures still occur in highly vaccinated groups. *Ask yourself*—if an exposure occurred, *how would this meeting exposure impact my team’s ability to work and provide patient care?* Use discretion in planning in-person meetings.

Clinical Areas: Buildings where patient care activities occur. Administrative spaces in clinical areas are subject to policies and practices specific to those areas/building.

Non-Clinical Areas: Buildings which only house administrative spaces and never have patient activities taking place within them.

<table>
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<tr>
<th>Clinical Facilities</th>
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<tr>
<td><strong>REQUIREMENTS</strong></td>
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<td>Universal Masks</td>
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</table>
| Meetings | - Limit to room occupancy  
- Food/drink – NOT allowed  
- Must offer virtual options.  
| Maintain 3 feet of distance  
Limit to 1 hour  
Provide hand sanitizer  
Limit non-employees (i.e. contractors) unless essential |
| Snacking/Sipping at workspaces & desk | - Permitted *Mask can be removed briefly (i.e. a few seconds)  
| Catering | - Provide grab and go options  
- Provide at end of meeting/event  
- Consume in designated breakrooms  
| Pre-packaged examples: boxed lunches, wrapped baked goods etc.  
*Items that are not individually pre-packaged can be offered if one individual (wearing gloves and mask) distributes it (e.g. pizza)* |

List of Clinical Areas:
- SCCA Wellness Center, Level E, (1100 Fairview Avenue N, Seattle, WA 98109)
- SCCA SOUTH LAKE UNION CLINIC (“G Building”) (825 Eastlake Avenue E)
- SCCA MRI at Valley Street (1209 Valley St., Seattle, WA 98109)
- SCCA Community Sites (Evergreen, Issaquah, Northwest, Penninsula, Overlake)
- SCCA Proton Therapy Center (1570 N. 115th St., Seattle, WA 98133)
- SCCA at UW Medical Center – Northwest (1560 N. 11th St., Level G, Suite G16, Seattle, WA 98133-9733)
## Non-Clinical Facilities

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<thead>
<tr>
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<th>GUIDELINES</th>
<th>BEST PRACTICES</th>
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<tbody>
<tr>
<td>Universal Masks</td>
<td>• Optional</td>
<td>• Recommended indoors</td>
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<tr>
<td>Meetings</td>
<td>• Limit to room occupancy&lt;br&gt;• Food/drink – Allowed&lt;br&gt;• Must offer virtual options.</td>
<td>• Maintain 3 feet of distance&lt;br&gt;• Limit to 1 hour&lt;br&gt;• Provide hand sanitizer&lt;br&gt;• Limit non-employees (i.e. contractors) unless essential</td>
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<tr>
<td>Snacking/Sipping at workspace/desk</td>
<td>• Permitted</td>
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<tr>
<td>Meals</td>
<td>• Permitted at workspaces, meetings AND breakrooms</td>
<td>• Time limit recommended&lt;br&gt;• 6 ft. apart – recommended</td>
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<tr>
<td>Catering</td>
<td>• Permitted</td>
<td>• Grab and go options recommended&lt;br&gt;• Make hand sanitizer available&lt;br&gt;• Consume in designated spaces or with physical distance (indoors and outdoors)</td>
</tr>
</tbody>
</table>

### List of non-clinical spaces:

- 1144 EASTLAKE BUILDING (1144 Eastlake Avenue E)
- BUFFALO BUILDING (1124 Eastlake Avenue E)
- 1213 VALLEY BUILDING (“K Building”) (1213 Valley Street)
- 617 EASTLAKE BUILDING (617 Eastlake Avenue E)
- 501 EASTLAKE BUILDING (501 Eastlake Avenue E)
- 188 BLAINE BUILDING (188 E Blaine Street)
- 1100 EASTLAKE BUILDING (1100 Eastlake Avenue N)
- 1600 FAIRVIEW BUILDING (1600 Fairview Ave E)