

Blood Collection & Shipping Instructions for Hospital/Clinic Collection

1. All specimen tubes must be labeled with a **name** and a **date of birth**, or the sample cannot be accepted.
2. A completed requisition is required to accompany each individual's sample.

Contact CIL (206-606-7700/CILLABCO@fredhutch.org) before sample collection or with any questions.

Labeling Instructions: Each tube must be clearly labeled with the following information:

- **Full name**
- **Date of Birth**
- **Draw Date**

Name: Sarah A. Smith
 Date of Birth: 8-8-1980
 Collection Date: 8-25-2009 *EXAMPLE*

Requisition Requirements: Please complete a requisition form (**Requisition For HLA Testing**) for each individual's samples collected and send a requisition form with the samples.

Name of person being drawn: _____

Relationship to potential transplant recipient: _____

Name of potential transplant recipient: _____

Reason for sample collection: _____

Sample Requirements (Please collect both heparinized blood and clot tube)

_____ mLs sodium heparinized blood (usually green top tubes)

_____ mLs of clotted blood (usually red top tubes)

If sodium heparin blood collection tubes are unavailable lithium heparin or ACD solution A can be used. Please contact the laboratory at 206-606-7700 for further instruction.

Packaging: Specimens should be sent to the CIL in a manner that insures the sample container will not be broken and in accordance with federal, state, and local guidelines on handling of potentially infectious materials (e.g. Universal Precautions for handling bodily fluids).

Shipping Instructions: Ship samples at **room temperature** to arrive in our laboratory within 24 hours after draw. ***Please contact our office prior to shipping the samples.** We accept samples Monday through Thursday between 8:30 a.m. & 5:00 p.m. Friday samples must be received before 2:30 p.m. Our lab is closed on weekends and holidays.

SHIP TO:

Fred Hutch Cancer Center
 Attn: CIL/HLA Room 2120
 188 E. Blaine, St., Suite 250
 Seattle, WA 98102

CONTACT INFORMATION:

Email: CILLABCO@fredhutch.org
 Phone: 206-606-7700
 Fax: 206-606-1169

Comments: _____